

**Spencer Town Council Regular Meeting  
November 19<sup>th</sup>, 2012 at 7p.m  
Municipal Building  
90 N. West Street  
Spencer, IN 47460**

Board Members present: Cynthia Hyde, Jon Stantz, and Dean Bruce

Also present: Clerk-Treasurer Cheryl Moke, Attorney Richard Lorenz, Asst. Chief Marshal Rannix Tinsley, Asst. Street Dept. Supt Roger Freeman, Michael Stanley, and James Baughn

**MEETING WAS OPENED WITH THE PLEDGE TO THE AMERICAN FLAG**

**IN THE MATTER OF APPROVAL OF MINUTES FOR November 5th, 2012 REGULAR MEETING**  
**Jon Stantz made a motion to accept the minutes as presented, seconded by Dean Bruce and passed 3-0.**

**IN THE MATTER OF PUBLIC ISSUES**

Matt Sward, with SIDC was present for the opening of bids for the Master Parks Plan. He opened three bids from the following; Rundell Ernstberger Associates, Butler, Fairman & Seufert, Inc., and Taylor Seifker Williams Design Group. The bids were taken under advisement to be reviewed by the Master Parks Plan committee for evaluation. After the evaluations, Matt Sward will set up the interviews. The committee should plan on meeting by the first week in December. Interviews will take place the following week, and a decision will be made at the 2<sup>nd</sup> meeting in December. Cynthia said she would set up a meeting time and get back to Matt.

C.A.R.S. made a request to have the deed for their property placed back in their name. This deed was held by the Town as part of a grant process. The process has been completed and Mr. Lorenz reported that the deed was returned to their name through the quitclaim process.

Denise Shaw reported on behalf of the Economic Development Corp. that the Owen County Commissioners passed the bond resolution today, and that Cook has already signed the bond purchase agreement. The closing for the bonds is scheduled for December 12<sup>th</sup>. These are the final steps enabling the moving forward of the 43 Project.

Cynthia Hyde presented the event registration for the annual Christmas parade and Santa Claus visit.

**Jon Stantz made a motion to approve the event scheduled for December 1<sup>st</sup> from 6pm to 9pm. Motion was seconded and passed.**

**IN THE MATTER OF THE POLICE DEPARTMENT**

Asst. Chief Marshal Rannix was present and stated he had nothing to report.

**IN THE MATTER OF THE STREET DEPARTMENT**

Superintendent of Streets, Larry Parrish updated the Board on the street dept. He also requested that the street department be allowed to start hanging Christmas decorations starting tomorrow, to take advantage of the good weather. The board approved. He made further updates on maintenance projects around town.

Larry Parrish also reported that he received information from Duke Energy regarding what street lights were available. He stated that he was told by INDOT that there were only three light fixtures that needed to be move for the 46 Project. Larry said he will continue to get information from other companies. Jon Stantz offered to contact a company to come down and make a presentation to the Board.

Larry Parrish said he had some equipment money for 2012 that is unspent. He is looking into several pieces of equipment trying to decide how to best use this.

**IN THE MATTER OF THE SEWER DEPARTMENT**

John Hodge was not present; put sent an update in writing to the Board.

**IN THE MATTER OF THE ATTORNEY**

Richard Lorenz presented an employment agreement between the Town of Spencer and John Hodge for signature by the Board.

**IN THE MATTER OF NEW BUSINESS**

Cheryl Moke, Clerk-Treasurer, presented a draw for the Hazard Mitigation Grant project in the amount of \$36,300 from Kenna Consulting Management Group.

**Dean Bruce made a motion to approve draw #6 from Kenna Consulting Management Group in the amount of \$36,300. The motion was seconded and passed.**

**IN THE MATTER OF OLD BUSINESS**

Cynthia updated the Board on work being done on the Stellar Communities grant. The committee met prior to the Town Board Meeting. She said they looked at the figures and made some revisions. The next step would be to contact potential engineering firms. She also said they would probably create three smaller committees to better manage the project.

Dean Bruce reported that he attended a meeting for COAD prior to the Town Board meeting.

Jon Stantz reported that he would be moving ahead with taking the fixtures out of the men’s bathroom in the near future. Cheryl Moke reported that the locks would be changed and mailboxes would be moved.

**IN THE MATTER OF CLAIMS**

Claims were presented for approval.

**Dean Bruce made a motion to approve the claims as presented. It was seconded and passed 3-0.**

**IN THE MATTER OF ADJOURNMENT**

Dean Bruce motioned to adjourn at 8:30p.m.

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Cynthia Hyde, President

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Jon Stantz, Vice-President

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Dean Bruce, Board Member

Attest:\_\_\_\_\_  
Cheryl Moke, Clerk-Treasurer